



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



**OFFICE OF THE PRESIDENT**

**NOTICE TO PROCEED**

KRISTINE RADA ABILLAR

Owner

**PECTO'S BAKERY**

Lucban, Quezon

Sir/Madam,

The attached **Purchase Order No. 2025-12-1178** are already approved so **NOTICE** is given to **PECTO'S BAKERY** for the purchase of hotel and café commemorative products (when the need arise) (November 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 2025) requested by M. De Veluz – BAO with PR No. **2025-10-2532**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

**FREDERICK T. VILLA, DT**  
University President

I acknowledge receipt of this Notice on : NOV 12 2025

Name of the Representative of the Bidder: **PECTO'S BAKERY**

Authorized Signature: 